



Dear Advisors,

As you consider joining us for the 2019 CAIS Student Leadership Conference, please see below for some information regarding logistics, which may help you with your school's decision.

**Dates of Conference:**

- Saturday, March 30<sup>th</sup>, travel day. Arrive on campus for a 5:00 pm welcome dinner
- *Sunday, March 31<sup>st</sup>, Conference*
- *Monday, April 1<sup>st</sup> – Conference*
- *Tuesday, April 2<sup>nd</sup> – Conference*
- Wednesday, April 3<sup>rd</sup> – Travel home

**Fees:**

**Student Participant**

\$400 - covers all program, conference meals, accommodation (Saturday-Tuesday nights inclusive), limited shuttle transportation (Travel to SLS is **not** covered by the registration fee)

**Adult Advisor:**

\$300 - covers all program, conference meals and limited shuttle transportation. Travel to SLS is not included, nor the accommodation costs as outlined below.

**Transportation:**

Shawnigan Lake School is located north of Victoria (YYJ) approximately one hour and fifteen minutes by car. The Victoria airport (YYJ) offers car rentals on site and if you choose to rent a vehicle, I suggest you pre-book.

Shawnigan will provide busing to and from the airport to our campus for those wishing a shuttle. Two buses will be available at different times. (When flight itineraries are available, we will arrange timing of transport)

If you are traveling by BC Ferries, you may choose to sail from West Vancouver (Horseshoe Bay) to Nanaimo (Departure Bay) or from Tsawwassen (Delta) to either Victoria (Swartz Bay) or South Nanaimo (Duke Point). Reservations are recommended for weekend travel.

Efforts will be made to share transportation costs as much as possible for B.C. schools.



SHAWNIGAN

**Accommodations:**

**Students** will be billeted with local families and some may stay in our student dorms (Houses).

**Advisors** will have two options available:

1. Oceanfront Suites at Cowichan Bay (a block booking has been arranged and we have secured a group rate) A shuttle will be provided from the hotel to our campus each morning and evening. The Hotel is about 12 minutes from our campus. (please see hotel details below for pricing and room types)
2. Lecky House – on site dormitory, frequently used by Rowing Canada and Rugby Canada while training at our facilities. Lecky House has beds available as well as a Common room and a basic kitchen with fridge, microwave, dishwasher, toaster and coffee maker.

Room Options:

- 6 available rooms – 2 bunk beds (sleeps 4) shared bathroom down the hall
- 1 available room – 2 bunk beds and a single (sleeps 5) shared bathroom down the hall
- 1 available room – 1 bunk bed and 1 single bed (sleeps 3) (private bathroom)

The cost per night, per person is \$35.00 plus applicable taxes. Breakfast (optional) in Marion Hall is an extra \$14.00 plus tax. The total cost for a bed and breakfast with taxes included will be \$54.25 per night.

To book accommodation at Lecky House, please email Ms Veronica (Ronni) Brown at [vbrown@shawnigan.ca](mailto:vbrown@shawnigan.ca)

OCEANFRONT SUITES AT COWICHAN BAY INFORMATION

# of Rooms	# of Nights	Room Type	Max. Regular Nightly Rate In CAD	Special Group Saturday Rate In CAD	Special Group Sun- Rate In CAD
18	4	1 Bedroom Oceanfront King Suite	\$194	\$139	\$113
7	4	1 Bedroom Oceanfront Double Queen Suite	\$194	\$139	\$113
9	4	1 Bedroom Patio King Suite	\$218	\$157	\$139

Rates shown in Canadian Dollars (CAD) and do not include applicable taxes

Pursuant to this Block Hold, the group reserves the following rooms:



SHAWNIGAN

For the following Dates:

**Arrival Date:** 30 March 2019

**Departure Date:** 03 April 2019

Discounted room rates will be available for guest who wish to arrive up to two (2) days before the Arrival Date or depart up to two (2) days after the Departure Date. Additional day rates will vary by season and day of the week.

**Conditions and Requirements:**

**To qualify for the Special Nightly Rate shown above, The Group agrees to have a minimum of Ten (10) reservations stay at the hotel for a minimum of one night each.** Should The Group fail to meet this requirement, all reservations associated with The Group will be adjusted to reflect the Best Available Rate with extra person charges added where appropriate. The decision to make this adjustment will be made 14 days prior to the Arrival Date and is at the sole discretion of The Hotel. **The Group agrees to provide the attendees with the applicable cancellation and deposit policies in addition to the contact information of The Hotel (250-715-1000 or 1-800-663-7898) so that they may phone in to claim rooms from the block.**

**Extra Person Charge:**

**A 1-bedroom suite rate is based on double occupancy;** for every person occupying a 1-bedroom suite over double occupancy (2 persons), The Hotel will charge an additional \$20.00 per additional occupant, plus taxes, up to a maximum occupancy of four occupants in a one-bedroom suite. Children under the age of 10 are counted but are no additional charge.

**Arrival and Departure Times**

Arrival Time: After 4:00 PM

Departure Time: Before 11:00 am

**Oceanfront Suites at Cowichan Bay**

1681 Cowichan Bay Road

Cowichan Bay, BC

1-800-663-7898



SHAWNIGAN

---

Speakers and conference schedule will be posted on the CAIS website soon.  
If you have any questions, please feel free to get in touch.

Best,

Margot Allen

Student Life Coordinator  
Shawnigan Lake School  
mallen@shawnigan.ca