

Canadian Accredited Independent Schools (CAIS)

U13 Boys Invitational Basketball Tournament

Guidelines – Rules – Regulations

June 2011

The present Tournament Committee representatives are as follows:

Chair/Ontario: Neil Morgan (HTS)
CAIS ADEX: Fraser Bertram (CS)
West: Nino Sose
West: not required
Central: Jeff Barton
Central: not required

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The tournament coaches understand that the guidelines, rules and regulations of this tournament are subject to the approval of the CAIS Athletic Directors' Executive Committee (CAIS ADEX).

I NAME

- a. CAIS U13 Boys Invitational Basketball Tournament
- b. Permission to name a tournament as a CAIS event must be obtained at least seven months before the event by submitting a written request to the CAIS ADEX. Approval from CAIS Board will then be requested at least six months before the event.

II DATE

To be held second weekend in February unless compelling circumstances warrant a change. The tournament date must be approved by the CAIS ADEX.

III QUALIFICATIONS OF PARTICIPANTS

- a. Full time students in good standing within their institutions.
Exchange students who come for a term or students with exceptional circumstances (i.e. training for a national or other high level 'team', skill, etc.), who are taking a reduced academic load, are not considered part-time. CAIS ADEX maintains that the decision on the interpretation of 'full-time' student should rest with the Head of School.
- b. Any male student-athlete who is enrolled in grade 7 or under and meets the provincial athletic and grade requirements for the age will be deemed eligible.

i.e.: In Ontario and British Columbia, where the cut-off date for school registration is January 1, students must not turn 13 until January 1 of the school year. In Quebec and Nova Scotia, where the cut-off date for school registration is October 1, students must not turn 13 until October 1 of the school year.

- c. Maximum number of players on the tournament roster is 12 players for traveling schools (15 for host).
- d. Under special circumstances, participating schools may have female representation subject to the approval of the permanent tournament committee. A request for special dispensation must be received by the tournament Chairperson by December 1 of the tournament year.

At least one of the following circumstances must exist:

- i) A school has an insufficient number of boys to field a team. A minimum of 30 eligible boys in grades 6, 7 and 8 is considered sufficient.
- ii) Injury, illness or other extenuating circumstance has eliminated an eligible boy from participating.
A school may have a maximum of two girls on its team if one of the circumstances outlined in d. exists.
- e. Schools have the ability to appeal to the CAIS ADEX to allow a student to participate who does not meet the eligibility requirements detailed above.

Appeals must detail exceptional circumstances, and supporting documentation should be included or may be requested. An appeal based solely on the number of days beyond the age eligibility cut-off date will not be entertained.

The appeal must be in writing and received by the Chair of the CAIS ADEX not later than 21 days prior to the scheduled tournament coaches' meeting. The CAIS ADEX will solicit input from the Chair of the Permanent Tournament Committee prior to rendering a decision. All appeals must be accompanied by a \$100 application fee and signed by the Athletic Director and Head of School. The decision will be communicated within 7 days of receipt and will be final.

IV ENTRY FEES

Are intended to offset the majority of costs of hosting the events and are set as follows.

- a. \$500 per team or \$50 per student, whichever is greater.
- b. The CAIS ADEX must approve any raise in tournament fees.

V ROLE OF SEAL THE ATHLETIC DIRECTORS' EXECUTIVE COMMITTEE (CAIS ADEX)

- a. To liaison between CAIS Athletic Directors and the SEAL Executive Director.
- b. To review applications to establish new CAIS athletic events in conjunction with the CAIS Board.
- c. To co-ordinate the host locations and publish a master calendar of all CAIS athletic events.
- d. To send out annual the letters of invitation to all CAIS schools to the upcoming events.
- e. To receive new applications for participation in CAIS athletic events.
- f. To ensure that each new application is processed according to the established guidelines.
- g. To notify the Permanent Tournament Chair of new applications.
- h. To notify new member schools of their first year of participation.
- i. To assist the tournament committee in establishing the schools that will be involved each year.
- j. To designate a CAIS ADEX member to participate in the Tournament Coaches' Meeting and to assist the Tournament Committee.
- k. To review tournament guideline changes and highlight key sections at the Coaches' Meeting
- l. During the tournament the designated CAIS ADEX member will assist the Convenor and Tournament Chair in ruling on appeals of sanctions levied on an individual or school by the Tournament/Discipline Committee.
- m. After the tournament, unacceptable behavior by a school or individual will be reported by the Convenor or Tournament Chair, to the CAIS ADEX for review and possible sanctions.
- n. To review proposed changes to the Tournament Guidelines that, if approved take effect the following year.
- o. The development, implementation, and review of CAIS athletic events will require annual meetings of the CAIS ADEX. The cost of assembling this group will be shared among all CAIS schools that participate in CAIS athletic events. The charge will be **\$50** per team per event.

VI ROLE OF THE TOURNAMENT COMMITTEE

The tournament will include representatives from participating schools in Western Canada, Ontario, Quebec, and Eastern Canada. Vacancies will be filled on a rotational basis by region. A Chairperson will be appointed to coordinate the responsibilities and the appointment of committee members. The committee will include one member of the CAIS ADEX.

The Tournament Committee has the following responsibilities:

- a. To recommend changes to the tournament guidelines to be forwarded to the CAIS ADEX for review.
- b. To provide the host school with current guidelines (to be included with the tournament package).
- c. To select the schools for the tournament based on the criteria established in the guidelines. In the event of a situation where a draw is required a CAIS Head of School must be present.
- d. To keep an annual history of the schools that have participated and sat-out of the tournament.
- e. To seed the teams based on the previous year's results and set up the divisions. The host school will then prepare the schedule based on the information provided.
- f. To review seeding, sit outs, and future applicants at the Coaches' Meeting
- g. To help the Convenor and designated CAIS ADEX member with any issues arising out of the tournament and provide a post-tournament report to the CAIS ADEX.
- g. To run the annual coaches' meeting in conjunction with the current tournament co-coordinator.
- h. To record and circulate minutes of coaches' meetings.
- i. To interpret the guidelines and regulations governing the tournament.

The Permanent Committee Chair has the following responsibilities:

- a. Prepare an agenda for the pre-tournament coaches' meeting.
- b. Chair the coaches' meeting.
- c. In years where there is no Athletic Directors Conference, make a report at the AD's Executive meeting, as the need arises.

VII ROLE OF THE DISCIPLINE COMMITTEE

The Discipline Committee will consist of a representative from each of the geographical regions and be chaired by the Convenor. The committee will be selected annually at the coaches meeting for the present year. The Committee has the responsibility to recommend sanctions regarding behavior by players and coaches during on-court competition. Off-court misconduct will be dealt with by school(s) involved in consultation with the Convenor, Tournament Chair, and CAIS ADEX member.

The Discipline Committee has the following responsibilities:

- a. To consult with the referees, coaches, witnesses or others as applicable.
- b. To make decisions regarding sanctions and to inform applicable parties.
- c. To direct appeals of Discipline Committee decisions to the Tournament Committee.

VIII SANCTIONS AND PROBATIONARY PROCEDURES

- a. Letters of sanction to the offending schools must be addressed to the Head of School with a copy to the Athletic Director and sent by the CAIS ADEX Chair within two months of the incident. Sanctions placed on individuals or schools may include but are not limited to: letters of warning, probation or suspension from participation.
- b. Letters of appeal from schools must be addressed to the CAIS ADEX Chair and sent within one month of the receiving the letter of sanction.
- c. The appeal will be reviewed by the CAIS ADEX and the offending school must be notified of any re-considerations within two of receiving the letter of appeal. Decisions of the CAIS ADEX on appeal are final and binding.
- d. Copies of all correspondence will be forwarded to the Tournament Chair who will be consulted by the CAIS ADEX in arriving at its decisions.
- e. If, while on probation, a school/coach/athlete violates the tournament guidelines or fails to meet the expectations of the tournament the school/coach/athlete will face further sanction.

IX ELIGIBILITY

The tournament should include 8, 12, 16, 20, 24 teams, which meet the following requirements:

- a. Schools must be members of CAIS.
- b. Schools must attend the tournament on a regular basis, (i.e. not miss 2 events in a row).
- c. Schools must commit to host or co-host CAIS athletic events.
- d. Schools applying for a one-year participation privilege, will only be permitted to play if a regular participant school's involvement is not compromised in any way.

X INVITATIONS

- a. The intent is to include as many schools from CAIS as possible to assure the national flavor of the tournament.
- b. Invitations must be sent to and received by **all** CAIS schools by September 1st prior to the upcoming tournament.
- c. A written commitment to participate must be sent to the CAIS ADEX Chair by October 1st prior to the upcoming tournament. Schools declining the invitation will not be credited with sitting out.
- d. Schools applying for the first time will generally be admitted to the tournament in the calendar year following their application.

XI PARTICIPATION

- a. In the event of the number of applicants not matching the required number, the criteria for sitting out will be:
 - i) Volunteers
 - ii) A geographical lottery, removing schools within a close proximity of the tournament. "Close proximity": It means that a school would not participate because they are in the same general area as the host school. Assuming that there are no schools within the general geographical area of the host, a random draw would be conducted among the schools on the list eligible for sitting out.
 - iii) A random draw.
- b. Once a team has sat out, they will be removed from the sitting-out draw until all of the other teams have taken their turn to sit out.
- c. Schools scheduled to host a tournament will be guaranteed participation in the event: the year before they host, their hosting year, plus the year following.
- d. In the case of tournaments where in a given year there are more than two hosts, all of the host schools will not be exempt from sitting out the year before and after hosting. Although, a minimum of one or more of the schools must be awarded participation the year before and after hosting.
- e. If a regular participant school is unable to participate one year, their position will not be in jeopardy the following year.
- f. After an exhaustive search, if a SEAL school cannot be found to complete the tournament roster, and the integrity of the schedule is at risk, then a non-SEAL school may be added. The Convenor and the Tournament Committee must strive to find a team which would be competitive without dominating, and one whose coaching staff understands the difficulty of this non-CAIS school issue. The Convenor may adjust the fees charged to this team as deemed necessary. The Convenor should strive to seed the team as best as possible without upsetting the competitiveness of the draw and the geographical representation included in the groupings. (To maintain the integrity of the awards history of the tournament, should a non-SEAL school win a title, the best finishing CAIS school would receive the award(s).

g. Should a school miss two tournaments in a row, then the Tournament Committee may select a replacement. Should a school that has been replaced wish to take part in the tournament in future years, they will follow the same application procedure as for all new schools.

h. Schools that volunteer to sit out after September 1st of the tournament year and are subsequently asked to participate in order to complete the designated team format, will be credited with a “year-out.”

i. Schools that have committed to participate prior to the September deadline and later withdraw from the tournament may not be credited with a “year-out” and may face sanctions including, but not limited to meeting all tournament financial obligations.

XII ROLE OF THE HOST SCHOOL(S) AND CONVENOR(S)

The tournament is not a competition to out-do the previous year’s host, but rather to provide the athletes with the best opportunity to play the sport, meet new friends, and to be proud representatives of their schools.

The Host School(s) has the following responsibilities:

a. To provide safe and appropriate facilities for the tournament.

b. To provide certified officials (2 per game) for all games. Where possible, provincially carded officials, should be used at these competitions. These provincially carded officials could be students at one of the host schools but they must not officiate at their own school's games or games which will affect their school's position in the standings.

c. To provide first aid care at the game sites.

d. To provide lunch on the game days.

e. To make every effort to facilitate transportation to and from the airport/train station for out-of-town teams.

f. To Chair the Coaches’ Meeting(s) and have the minutes kept and sent along with the tournament results to the participating schools within one month of the conclusion of the tournament.

g. To employ an approved tournament format.

h. To provide the hosts for the next two tournaments and the CAIS ADEX with a detailed tournament financial statement to assist them in their planning.

i. To obtain the approval of the Tournament Committee for any alteration/deviation from the tournament format.

XIII TOURNAMENT FORMAT

The tournament format must provide each team with an equal opportunity to achieve success. Each host is encouraged to use the standard format. The Tournament Committee must approve changes.

a. Tournament schedules will be distributed at least 1 month prior to the event.

b. Round robin format is required in preliminary rounds of competition.

c. Guidelines for initial round robin pool placements:

i) All tournaments will seed teams based on the average of the last 3 calendar years (when available). The most recent results will break ties.

ii) There will be equitable regional representation in each pool.

iii) If possible, teams which were in the same first round pool, the previous year should not meet again in the first round.

iv) Teams not involved in all three previous years of competition will have their seeding average pro-rated

d. Round robin play will be used to determine placing in the re-alignment divisions.

e. A second round of competition will include the top half of the teams from divisional play in Division 1 competition and the bottom half in Division 2 competition.

f. The Tier 1 and Tier 2 rounds will include round robin competition.

g. Teams of the same first round pool will not play each other until their final championship game.

h. Each team must play an equal number of games leading to the championship.

i. The rest time between games will be as fair as possible for all teams.

j. All teams must have a minimum of one game on the final day.

XIV TOURNAMENT BUDGET

a. The following items will be included in the tournament entry fee:

i) Referees (2 certified referees per game)

ii) Qualified First Aid personnel

iii) Lunches

iv) Coaches' Meeting & Reception

v) Awards (as indicated below)

vi) Equipment rental (i.e. additional court space)

vii) Security

Note: Entry fees will not cover all of the above expenses. Host schools are expected to cover the difference. The host school will not incur cost for visiting team transportation and accommodation.

- b. The cost of the following optional features will be borne by the host school(s):
 - i) Program
 - ii) Banquet
 - iii) Coaches' gift (e.g. mugs, umbrellas, shirts)
 - iv) Coaches' evening, dinner, hospitality
- c. The following costs will be borne by the participating schools.
 - i) Transportation (to/from airports and rail stations). The host school(s) will assist with arrangements.
 - ii) T-shirts may be provided. Participating schools will order and pay separately for the number of T-shirts that they require.
- d. Event title sponsorship must be approved by CAIS. At this time, there are no official CAIS national sponsors.

XV AWARDS

- a. List of Awards
 - i) Banners will be presented to the tournament champions and the consolation champions.
 - ii) Permanent trophies will be presented to the division champions to hold for one year.
 - iii) "Keeper" awards may be presented at the discretion of the host school(s).
 - iv) Gold medals with red neck ribbons will be awarded to the tournament champions.
 - v) Silver medals with red neck ribbons will be awarded to the tournament finalists.
 - vi) Antique Gold medals with blue neck ribbons will be awarded to the Division 2 champions.
 - vii) Antique Silver medals with blue neck ribbons will be awarded to the Division 2 finalists.
 - viii) The banners, medals and ribbons will feature the CAIS logo.
 - ix) The Jeff Trickett Memorial Award is presented by STS each year to one member from each participating school to recognize players who demonstrate sportsmanship, character, and competitiveness. The background info is listed in Appendix 4.
- b. The neck ribbon printing will include:

CAIS U13 Boys Basketball - Tournament Champions	(Year)
CAIS U13 Boys Basketball - Tournament Finalists	(Year)
CAIS U13 Boys Basketball - Division 2 Champions	(Year)
CAIS U13 Boys Basketball - Division 2 Finalists	(Year)
- c. Other awards may be presented at the discretion of the permanent tournament committee and the host school.
- d. Example of required wording on awards:

CAIS
U13 Boys Basketball Tournament
Champions
(Year)
Hosted by (Name of Host School)

- e. A formal awards presentation ceremony will take place at the conclusion of the final game.
- f. The CAIS ADEX will arrange for the order and delivery of the medals and banners. The host school will be invoiced by the supplier and is responsible for payment.
- g. An all-star team from the participants will not be selected.

XVI RULES

- a. Any adopted rule changes will take effect the following year unless there are extenuating circumstances.
- b. Home Region rules will be in effect as per the charts on the following page:

CAIS U13 Basketball Rule Modifications based on National Federation Rules

Rule	Modification	
Ball Size	Size 6	
Length of Periods	Four 6 minute stop time periods. In first round games, running time in fourth period when lead is 15 points or greater	*Western provinces do have 10 min. running time quarters , however the 6 min. stop time quarters will be adhered to*
Three Point Shot	Shots behind three point line count as two points	
Shot Clock	No shot clock will be used	
Free throws	Free throws will follow the host region rules	Ontario- off the rim West-off the release
Filling the lanes on foul shots	Discussed at tournament	Discussed at tournament (minimal differences)

Defensive Skill	Modification (Ontario)	Modification (Western provinces)
Type of Team Defence	No Zone Defence Allowed	No Zone Defence Allowed
Positioning of Help Side Defenders	Help Side Defenders May Have One Foot in the Key	Help Side Defenders May Have One Foot in the Key
Press	Man to Man Press Only – No Pressing Once Lead is 15 point or greater	Man to Man Press Only – No Pressing Once Lead is 15 point or greater
Double Team	No Double Teaming Allowed	Double teaming is allowed on the ball but not if the lead if 15 pts. or more
Full Court Press (at 15 pt. or more advantage)	There will be no full court press by a team which has a 15 point or more lead. When pressing it must be man-to-man, including the in-bounder	There will be no full court press by a team which has a 15 point or more lead. (this includes double-teaming, in the offensive half court setting) When pressing it must be man-to-man, including the in-bounder

b. In the event of a tie in the standings at the conclusion of round robin competition, the team awarded the higher standing will be:

- i) The team that won the game between the tied teams.
- ii) The team with the least points against in games involving the tied teams
- iii) The team with the most points for in games involving the tied teams
- iv) The team with the least points against in games involving all teams in the division
- v) The team with the most points for in games involving all teams in the division
- vi) Coin flip

*** If a tie involves three teams, the above procedure will be followed to determine the highest standing among the three teams. Once the highest place among the three teams is determined, the tie remaining between the other two teams will be settled by Section e. i).

c. Tie scores at end of regulation time:

- i) 2 minute overtime period
- ii) 2 minute 2nd overtime period
- iii) Sudden Victory

d. Ejection from a game will result in an automatic suspension from the team's next game. The Discipline Committee will decide on any further action to be taken. Any suspension from the next game may be appealed to the Tournament Committee.

- e. Coaches' Discipline: If a coach receives a technical foul, the Discipline Committee will meet to determine if further action is warranted. If a coach is ejected from a game, further action will ensue. This might include notification of the coach's Headmaster and Athletic Director.
- f. Where a team has a playable alternative strip, they will be asked to change uniforms to properly distinguish the two sides. In the case where neither team has a playable alternative strip, the 'Home team (listed first in the schedule) shall wear 'pinnies' provided by the host school.

XVII ADDITIONAL REQUIREMENTS

- a. Every participating school must attend the tournament coaches' meeting. The meeting will take place at the tournament hotel or the host school on the evening preceding the first day of competition.
- b. Each school must be represented at all formal functions organized by the host school.
- c. Every tournament participant must attend the formal awards ceremony at the conclusion of the final games of the tournament, unless extenuating circumstances arise.

XVIII STAFF SUPERVISION

Coaches and leaders should be qualified to the standards set at the provincial level and should be employees of the school. Where a coach is not a member of the school's staff, a school staff member must accompany the team and assume responsibility for the conduct of their students. At least one of the supervisors must be of the appropriate gender.

XIX BILLETING GUIDELINES

a. Responsibilities of Host School & Visiting School

All players will be billeted to a maximum of 12 per team. Billeting is still an expectation of the tournament.

b. Responsibilities of Host School

Prepare a contract or agreement to be signed by a member of the host school, the billeting family and the family of the visiting children.

The following points should be included:

- i) Host families must inform the billeting coordinator in advance, of any information which might impact on a positive billeting experience. This would include a list of pets, illnesses and any special dietary restrictions.
- ii) Visiting students must be billeted in pairs or more. Visitors should share a room.
- iii) Adult supervision must be provided at all times when the visitors are in the care of the billeting family.
- iv) Adult members of the billeting family will provide transportation. The school bus transit system is acceptable.
- v) The visitors' families should have the opportunity to make telephone contact with the host family before their children begin the excursion.
- vi) The host family must be provided in advance, with written information concerning their guests' home and back-up telephone numbers, medical insurance information, dietary restrictions, allergies and other pertinent medical information.
- vii) A list of phone numbers for all of the billeting families, including the names of the visitors will be available. In case of an emergency, hosts will be given the name and phone number of someone to contact at night.

c. Responsibilities of Visiting School

- i) Visiting students must be billeted in pairs or more. At least 3 weeks before the tournament, visiting schools must provide the billeting school with a list of preferred billeting pairs + 1 threesome if needed.
- ii) The visitors' families should have the opportunity to make telephone contact with the host family before their children begin the excursion.
- iii) The host school must be provided in advance, with written information concerning their guests' home and back-up telephone numbers, medical insurance information, dietary restrictions, allergies and other pertinent medical information.
- iv) The host will also be given a detailed itinerary describing arrival and departure information, a list of meals that will be required, transportation arrangements and a cell phone number for the supervising teacher/coach.
- v) A list of phone numbers for all of the billeting families, including the names of the visitors will be available. In case of an emergency, hosts will be given the name and phone number of a representative from the visiting school to contact at night.
- vi) The supervising teacher/coach will have an ongoing dialogue with all billeted students to ensure that the billeting is progressing in a satisfactory manner.

vii) *Every effort must be made to facilitate and accommodate the billeting families. This includes arrival and departure times.*

- d. A standard "billeting waiver form" has been accepted. See Appendix 5.

Appendix 1 – CAIS U13 Basketball Tournament History & Champions

Tournament History and Champions

Year	Host School	Champion
1993	St. George's School	Ashbury College
1994	Crescent School	St. George's School
1995	St. George's School	St. George's School
1996	Ashbury College	St. George's School
1997	St. George's School	St. George's School
1998	Glenlyon Norfolk School	Upper Canada College
1999	Strathcona-Tweedsmuir School	St. George's School
2000	Holy Trinity School	Crescent School
2001	Crescent School/Royal St. George's	St. George's School
2002	St. George's School	Hillfield-Strathallan College
2003	Upper Canada College	St. George's School
2004	Meadowridge School	St. George's School
2005	St. Andrew's College	St. George's School
2006	Sterling Hall/The York School	Hillfield-Strathallan College
2007	Southridge School	St. George's School
2008	Ashbury College	St. George's School
2009	Strathcona-Tweedsmuir School	Hillfield-Strathallan School
2010	Hillfield-Strathallan School	Collingwood School
2011	Holy Trinity School	Upper Canada College
2012	St. John's Ravenscourt School	
2013	Crescent School	
2014	Collingwood School	

Tournament Committee:

2007

Chair: Greg Reid, SAC
Host: Kirby Gallant, SS
West: STS, MR
East: ASH, RSG
Exec.: Greg Reid, SAC

2008

Chair: Greg Reid, SAC
Host: Ian MacKinnon, ASH
West: MR, SGS
East: HTS, CS
Exec.:

2009

Chair: Greg Reid, SAC
Host: STS
West: SGS, SS

2010

Chair: Neil Morgan
Host: HSC
West: Nino Sose
East: Jeff Barton

Discipline Committee:

2007

Chair: Kirby Gallant, SS
West: HTS
East: MR

2008

Chair: Ian MacKinnon, ASH
West: SJR
East: CS

2009

Chair:
West:

2010

Chair: Mike Steeles
West: Nino Sose
East: Jeff Barton

2011

Chair: Neil Morgan

Host: HTS

West: Nino Sose

East: Jeff Barton

2011

Chair: Doug Caines (host)

West:

East:

Appendix 2 – CAIS U13 Basketball History of Participation

Schools		Years of Participation																			
		Host	2010	2009	08	07	06	05	04	03	02	01	00	99	98	97	96	95	94	93	
1	Ashbury College	ASH	2	Guar.	H												H				
2	Bayview Glen School	BVG		N.E.																	
3	Collingwood School	COL						FI													
4	Country Day School	CDS		N.E.																	
5	Crescent School	CS	2								CH								H		
6	De La Salle***	DLS		N.E.																	
7	Glenlyon Norfolk School	GNS	1	N.E.										H							
8	Greenwood College School***	GCS		N.E.			FI														
9	Hillfield-Strathallan College	HSC																			
10	Holy Trinity School	HTS	1	H								H									
11	Meadowridge School	MS	1					H													
12	Royal St. George's College	RSG	1	Decl.								CH									
13	Rundle College	RUN		N.E.																	
14	Selwyn House School	SH		N.E.																	
15	Southridge School	SS	1			H															
16	St. Andrew's College	SAC	1				H														
17	St. George's School (Van)	SGS	4							H					H		H		H		
18	St. John's Ravenscourt (Man.)	SJR					App	FI													
19	St. John's School (BC)	SJS		N.E.				FI													
20	St. Michael's University School	SMU		N.E.		FI		FI													
21	Sterling Hall School	SHS	1				CH														
22	Strathcona-Tweedsmuir School	STS	2	Host						****			H								
23	The York School	TYS	1				CH														
24	Toronto French School	TFS		N.E.																	
25	Upper Canada College	UCC	1					2		H	2										
26	West Point Grey Academy	WPG				App															
# of Teams attending				16	16	16	16	16	16	16	16	16	16	16	13	12	13	8	10	8	8
*** Not a CAIS School				Participated		N.E.=not eligible				FI = fill in	H = Host	CH = Co-Host	2 = 2 teams								

	2005	2006	2007	2008	2009	2010
1	SGS	HSC	SGS	SGS	HSC	COL
2	HSC	SGS	RSGC	HSC	SGS	SGS
3	SHS	HTS	SMUS	UCCP	ASH	SMU
4	UCCP	ASH	SS	ASH	SAC	SJS
5	CS	SHS	COL	SS	SJR	SS
6	SAC	CS	TYS	RSGC	WPG	SAC
7	ASH	SAC	ASH	CS	CS	UCC
8	SS	RSGC	HTS	SHS	SS	CS
9	MS	UCCP	UCCP	HTS	UCCA	HSC
10	COL	SS	CS	TYS	UCCB	SJR
11	RSGC	MS	HSC	WPG	COL	SHS
12	GCS	UCCP(B)	SAC	COL	SHS	ASH
13	HTS	SJR	SHS	SJR	TYS	WPG
14	STS	COL	SJR	STS	MS	STS
15	SJR	STS	MS	SAC	HTS	TYS
16	TYS	TYS	STS	MS	STS	HTS

3 Year Ranking Average

	2005	2006	2007	2008	2009	2010	Final
SGS	1	2	1	1	2	2	1.7
SMUS			3			3	3.0
HSC	2	1	11	2	1	9	4.0
ASH	7	4	7	4	3	12	6.3
RSGC	11	8	2	6			6.0
SS	8	10	4	5	8	5	6.0
HTS	13	3	8	9	15	16	13.3
UCCP	4	9	9	3	9	7	6.3
CS	5	6	10	7	7	8	7.3
SHS	3	5	13	8	12	11	10.3
COL	10	14	5	12	11	1	8.0
TYS	16	16	6	10	13	15	12.7
WPG				11	6	13	10.0
SAC	6	7	12	15	4	6	8.3
SJR	15	13	14	13	5	10	9.3
MS	9	11	15	16	14		15.0
STS	14	15	16	14	16	14	14.7
SJS						4	4.0
UCCP(B)		12			10		10.0

Appendix 2 – CAIS U13 Future Tournament Host

**CAIS
Future Tournament Hosts**

As of June 2011 Executive Meeting

Fall term	U13 boys soccer	Senior Boys Soccer	Junior Girls Soccer	Senior Girls Soccer		Winter / Spring	Under 13 Boys B-Ball	Sr. Boys & Girls Rugby
Fall 2005	SJK & Appleby	Upper Canada College	BVG & HTS	SCS / BH / BSS / TFS		winter 2006 spring	Sterling Hall & York School	Ridley College
Fall 2006	LCC & Selwyn	Kings-Edgehill	Armbrae & Halfx Gm	Bishops College Sch.		winter 2007 Spring	Southridge	King's-Edgehill
Fall 2007	St. George's & Clingwod	St. Andrew's	St. Mildred's	Montreal Schools		winter 2008 Spring	Ashbury College	Upper Canada College
Fall 2008	SHS & Crescent	TCS & Lakefield	St. John's-Rvnscourt	Rothsay Nthwood		winter 2009 Spring	Strathcona-Tweedsmuir School	St. Andrews & Country Day
Fall 2009	SAC & CDS	Selwyn House	BSS	Standstead		winter 2010 Spring	Hillfield-Stathallan School	BCS
Fall 2010	AA & HGS	Holy Trinity School	Montreal Schools	Country Day School		winter 2011 Spring	Holy Trinity School	Ridley
Fall 2011	Ridley College	Stanstead College	CDS & Pickering	KES		winter 2012 Spring	SJR	LCC/Appleby
Fall 2012	<i>WPG</i>	<i>Ontario or West</i>	<i>East or West</i>	BSS		winter 2013 Spring	Crescent School	<i>Shawnigan Lake</i>
Fall 2013	RSGC & UCC	Kings-Edgehill	<i>Ontario</i>	Montreal		winter 2014 spring	<i>Collingwood?</i>	<i>Ashbury College</i>
Fall 2014						winter 2015 spring	<i>Ontario</i>	King's Edgehill

Italics indicate unconfirmed hosts

CAIS Tournament Coaches' Meeting

AGENDA

1. Introduction of Tournament
2. Minutes of the Previous Meeting
3. Hotel Supervision / Billeting Concerns and routines
Reminders
4. Housekeeping
Lunch procedures / Billeting procedures / Officials message /
Change rooms / Washrooms / Medical staff / Coaches Functions / etc
5. Curfew / Deportment Violations
Reporting violations / Confidentiality / Consistency / etc
6. Guidelines Review and Discussion
New Guidelines items / Highlights / Concerns /
Recommendations Guideline Changes / etc
7. Tournament Format
Field allocations / re-alignment / etc
8. Any Other Business

The SEAL ADEX Tournament Committee Chair must be actively involved in the meeting and the agenda.

The Agenda Items listed above should be included in the Coaches' Meeting discussions. Undoubtedly, this list is not complete and other items specific to the tournament must be included.

SEA+L U13 Boys Basketball Tournament Schedule 2011

Pool A	Pool B	Pool C	Pool D
1.	1.	1.	1.
2.	2.	2.	2.
3.	3.	3.	3.
4.	4.	4.	4.

* 9:00am Opening Ceremonies (Gym 3)

Time	Gym	TEAM	SCORE	TEAM	SCORE	Pool
1. 9:40am	1					A
2. 9:40am	2					A
3. 9:40am	3					B
4. 10:40am	1					B
5. 10:40am	2					C
6. 10:40am	3					C
7. 11:40am	1					D
8. 11:40am	2					D
9. 11:40am	3					A
10. 12:40pm	1					A
11. 12:40pm	2					B
12. 12:40pm	3					B
13. 1:40pm	1					C
14. 1:40pm	2					C
15. 1:40pm	3					D
16. 2:40pm	1					D
17. 2:40pm	2					A
18. 2:40pm	3					A
19. 3:40pm	1					B
20. 3:40pm	2					B
21. 3:40pm	3					C
22. 4:40pm	1					C
23. 4:40pm	2					D
24. 4:40pm	3					D

CAIS U13 Boys Basketball

Tournament Schedule

2011

Championship Play (Division 1 & 2)	<u>Division 1</u> 1 st in Pool A = A1 - _____ 1 st in Pool D = D1 - _____ 2 nd in Pool C = C2 - _____ 2 nd in Pool B = B2 - _____	<u>Division 2</u> 1 st in Pool C = C1 - _____ 1 st in Pool B = B1 - _____ 2 nd in Pool A = A2 - _____ 2 nd in Pool D = D2 - _____
--	--	--

Consolation Play (Division 3 & 4)	<u>Division 3</u> 3 rd in Pool A = A3 - _____ 3 rd in Pool D = D3 - _____ 4 th in Pool C = C4 - _____ 4 th in Pool B = B4 - _____	<u>Division 4</u> 3 rd in Pool C = C3 - _____ 3 rd in Pool B = B3 - _____ 4 th in Pool A = A4 - _____ 4 th in Pool D = D4 - _____
---	--	--

Time	Gym	TEAM	SCORE	TEAM	SCORE	Division
25. 9:30am	1	A1 - _____		C2 - _____		1
26. 9:30am	2	D1 - _____		B2 - _____		1
27. 9:30am	3	C1 - _____		A2 - _____		2
28. 10:30am	1	B1 - _____		D2 - _____		2
29. 10:30am	2	A3 - _____		C4 - _____		3
30. 10:30am	3	D3 - _____		B4 - _____		3
31. 11:30am	1	C3 - _____		A4 - _____		4
32. 11:30am	2	B3 - _____		D4 - _____		4
33. 11:30am	3	B2 - _____		A1 - _____		1
34. 12:30pm	1	D1 - _____		C2 - _____		1
35. 12:30pm	2	D2 - _____		C1 - _____		2
36. 12:30pm	3	B1 - _____		A2 - _____		2
37. 1:30pm	1	B4 - _____		A3 - _____		3
38. 1:30pm	2	D3 - _____		C4 - _____		3
39. 1:30pm	3	D4 - _____		C3 - _____		4
40. 2:30pm	1	B3 - _____		A4 - _____		4
41. 2:30pm	2	A1 - _____		D1 - _____		1
42. 2:30pm	3	C2 - _____		B2 - _____		1
43. 3:30pm	1	C1 - _____		B1 - _____		2
44. 3:30pm	2	A2 - _____		D2 - _____		2
45. 3:30pm	3	A3 - _____		D3 - _____		3
46. 4:30pm	1	C4 - _____		B4 - _____		3
47. 4:30pm	2	C3 - _____		B3 - _____		4
48. 4:30pm	3	A4 - _____		D4 - _____		4

CAIS U13 Boys Basketball

Tournament Schedule

2011

Championship Play (Division 1 & 2)	<u>Division 1(Semi-Final Round)</u> 1 st in Division 1 = 1A - _____ 2 nd in Division 1 = 1B - _____ 1 st in Division 2 = 2A - _____ 2 nd in Division 2 = 2B - _____	<u>Division 2</u> 3 rd in Division 1 = 1C - _____ 4 th in Division 1 = 1D - _____ 3 rd in Division 2 = 2C - _____ 4 th in Division 2 = 2D - _____
---	--	--

Consolation Play (Division 3 & 4)	<u>Division 3(Semi-Final Round)</u> 1 st in Division 3 = 3A - _____ 2 nd in Division 3 = 3B - _____ 1 st in Division 4 = 4A - _____ 2 nd in Division 4 = 4B - _____	<u>Division 4</u> 3 rd in Division 3 = 3C - _____ 4 th in Division 3 = 3D - _____ 3 rd in Division 4 = 4C - _____ 4 th in Division 4 = 4D - _____
--	--	--

Time	Gym	Team	SCORE	Team	SCORE	Games
49. 9:00 am	2					Consolation Semi-final
50. 9:00 am	1					Consolation Semi-final
51. 10:00 am	2					Championship Semi-final
52. 10:00 am	1					Championship Semi-final
53. 10:00 am	3					Friendly
54. 11:00 am	2					Friendly
55. 11:00 am	1					Friendly
56. 11:00 am	3					Friendly
57. 12:15 pm	1	Non winner Game #51 _____		Non winner Game #52 _____		Bronze Game
58. 12:15 pm	Main Court	Winner Game #49 _____		Winner Game #50 _____		Consolation Final
59. 1:45 pm	Main Court	Winner Game #51 _____		Winner Game #52 _____		Championship Final

Appendix 6 – CAIS U13 Basketball Jeff Tricket Memorial Scholarship

Jeff Trickett Memorial Sportsmanship Award

On February 1st, 2003, an avalanche swept down a mountainside taking with it the lives of seven of Strathcona-Tweedsmuir School's bright, wonderful young adventurers.

Jeff Trickett, for whom this award is named, was one of those lost in the tragedy. He had played in the U-13 basketball tournament hosted by Holy Trinity School in 2000. Three years later, when his name was announced to the world as one of the avalanche victims, he was remembered. The fact that the family that hosted Jeff years before held such vivid memories of his time in their home is a testament to his character. Thanks to the efforts of Mr. Neil Morgan of Holy Trinity School this award was initiated in 2004 and will continue to annually recognize sixteen individuals, one from each team, that demonstrate those qualities of Jeff's character for which he was so well known.

Jeff was a very charming and bright young man, always achieving high marks. He was also a very talented athlete who gave everything when he competed. Golf, hockey, basketball are just a few of the sports in which he excelled. No matter what the game, from a rousing hand of "Go Fish" or a championship hockey final - he played full out, giving it his very best. However, his competitiveness was always balanced by his unwavering sportsmanship.

Jeff also had a mischievous side that he rarely tried to hide. If Jeff were walking the halls with us today and he saw a wrapper or some piece of garbage on the floor he would pick it up without hesitation. Without a moment's further hesitation he would try to find a way to tuck it into someone's back pocket!

February 1st is now known as Honour Day at Strathcona-Tweedsmuir. It was during Honour Day ceremonies in 2005 that Colin, a longtime friend of Jeff's, shared with the school how he is keeping Jeff's spirit alive. Colin said that whenever he is faced with a difficult situation he remembers his friend's determination and asks himself, "What would Jeff do?". Similarly, he now tries to bring a sense of humor into all of his daily activities.

Just before the recipients are called up, we should remind ourselves that we can rarely predict the impact that our actions today will have in the future. Jeff, likely never predicted that one day we would be honouring him in this way. Parents, coaches and athletes, we challenge you today to take a few moments, and contemplate what sort of legacy your actions will leave.

2004 Recipients

ASH – Kai Cheng	COL – Greg Youssef	CS – Bendan Lippa
GNS - Spencer Townsend	HSC – Arjun Khera	HTS – Derek Nicholson
MS – Bio Chio	SAC – Piranthap Loganathan	SGS – Desmond Jung
SJS – Gagandeep Arora	SMU – Colin Sedgewick	SHS – Pearce Jarvis
SS – Matt Grimm	STS – Taylor Kitchen	TYS – Harry Hanson
UCC – Buster Shier		

2005 Recipients

ASH – Adam Poleski	COL – Safir Jiwa	CS – Justin Pak
GCS - David McMurtry	HSC – Will McMillan	HTS – James Francis
MS – Tariq Kim	SAC – Kashtin Fitzsimmons	SGS – Daniel Frankel
RSGC – Jonathan Pepper	SJR – Muzeen Ismath	SHS – Scott Evans
SS – Eric Liang	STS – Sam Brittain	TYS – Sam Daviau
UCC – Jonathan Rotchtin		

2006 Recipients

ASH – Andrew McIntyre	COL – Ryan Frome	CS – James MacVicar
HSC – Brad Dimitroff	HTS – Jeffrey So	MS – Sean Bright-McCurdy
RSGC – Derek Woods	SS – Jonathan Yu	SAC – Stefan Ferraro
SJR – Caleb Holden	SGS – Henry Hsiao	STS – Connor Distefano
SHS – Mackenzie Rich	TYS – Jake Dancyger	
UCC1 – Turner Southey-Gordon	UCC2 – Tim Wong	

2007 Recipients

ASH – Trevor Pinos	COL – Kyle Burtwell	CS – Graham Rotenberg
HSC – Stefan Constantin	HTS – Austin Haw	MS – Michael Chin
RSGC – Kevin McLafferty	SS – Jonathan Yu	SAC – Andrew Begg
SJR – Anthony Chung	SGS – Matthew Cruickshank	SMU – Mark Yorath
STS – Taylor Stronach-Hesp	SHS – Daniel Baum	TYS – Russell Hanson
UCC – Seamus Power		

2008 Recipients

ASH – Christian St. Louis	COL – Cyrus Baker-Baylis	CS – Aidan Leyland
HSC – Cyrus Kazemi	HTS – Chris Chiu	MS – Aydan Smith
RSGC – Cole Sopik	SS – Austin Llewellyn	SAC – David Anderson
SJR – Jed Frankel	SGS – Jungroan Lin	STS – Quinn Peplinski
SHS – Saunder Waterman	TYS – Gabe Sutherland	UCC – Nicholas Yeretsian
WPG – Andre Poon		

2009 Recipients

ASH – Callum MacLeay	COL – Harrison Sekhon	CS – Trevor Noskiewicz
HSC – Noah Spencer	HTS -Jack Sacksteder	MS – Connor Hada
SS – Bryan Froh	SAC – Braden Noxon	SJR-Nir Leibenthal
SGS – James Choi	STS – Jack Marshall	SHS – Alex Sigel
TYS – Riley Hanson	UCC – Jeff Carroll	UCC- Liam Power
WPG – Max Grey		

2010 Recipients

ASH – Myron Mensah	COL – Henry Cleghorn	CS – Nicholas Corbett
HSC – Ben Cornea	HTS – Ryan Donovan	SAC – Kunal Khemani
SGS – Kennedy Chow	SJS – Nick Lin	SJR – Jared Borsa
SMU – Max Pollen	SS – Sam Chan	SHS – Sammy Zucker
STS – Myles Chase	TYS – Nikhil Kassum	UCC – Enoch Lam
WPG – Leon Anderson		

Appendix 7 – CAIS U13 Basketball Mike Statham Award

Mike Statham Award – Most Sportsmanlike Team

The Statham Award has been aptly named after one of the key founders of the SEAL U-13 Basketball Tournament. Michael Statham was a long-time teacher and coach at St. George's School, Vancouver where the inception of this tournament took place.

The Statham award is a team Sportsmanship award presented annually to the team that best exemplifies the true spirit and character of the game. It is decided by the coaches based on their observations of team character (sportsmanship) during the tournament.

2000	Ashbury College
2001	Strathcona-Tweedsmuir School
2002	Strathcona-Tweedsmuir School
2003	Meadowridge School & Strathcona-Tweedsmuir School
2004	Strathcona-Tweedsmuir School
2005	St. John's Ravenscourt School
2006	Strathcona Tweedsmuir School
2007	Meadowridge School
2008	Strathcona Tweedsmuir School
2009	St. Andrew's College
2010	St. Andrew's College

Appendix 8 – CAIS U13 Basketball

Date

Billeting Contract – CAIS U-13 Boys Basketball Tournament

1. Visiting Player's Information

PLAYER # 1 2 3 4 5 6 7 8 9 10 11 12												
Name:						Address:						
City:						Province:						
Postal Code:						Home Telephone:						
Emergency Contact:						Health Card Number:						
Birthdate (day/month/year):						Allergies/ Medical Problems:						

2. Visiting School and Coaches' Information

- i) School:
- ii) Coaches:
- iii) Coaches' contact:

3. Host School's Information

School:	Address:
School phone:	School web site:
Athletic Director:	Athletic Director's phone:
Athletic Director's e-mail:	Billeting Coordinator:
Billeting Coordinator's phone:	Billeting Coordinator's e-mail:

4. Host Parent's Information

Name:	Address:
City:	Province:
Postal Code:	Home Telephone:
E-mail:	Cell Phone:

5. Travel Information

- i) Arrival:
- ii) Departure:

6. Responsibilities of Host Family & School

Prepare a contract or agreement to be signed by a member of the host school, the billeting family and the family of the visiting children. The following points should be included:

- i) Host families must inform the billeting coordinator in advance, of any information which might impact on a positive billeting experience. This would include a list of pets, illnesses and any special dietary restrictions.
- ii) Visiting students must be billeted in pairs or more. Visitors should share a room.
- iii) Adult supervision must be provided at all times when the visitors are in the care of the billeting family.
- iv) Adult members of the billeting family will provide transportation.
- v) The visitors' families should have the opportunity to make telephone contact with the host family before their children begin the excursion.
- vi) The host family must be provided in advance, with written information concerning their guests' home and back-up telephone numbers, medical insurance information, dietary restrictions, allergies and other pertinent medical information.
- vii) A list of phone numbers for all of the billeting families, including the names of the visitors will be available. In case of an emergency, hosts will be given the name and phone number of someone to contact at night.

7. Responsibilities of Visiting Player's Family & School

- i) Visiting students must be billeted in pairs or more. Visiting schools must provide the billeting school with a list of preferred billeting pairs + 1 threesome if needed.
- ii) The visitors' families should have the opportunity to make telephone contact with the host family before their children begin the excursion.
- iii) The host school must be provided in advance, with written information concerning their guests' home and back-up telephone numbers, medical insurance information, dietary restrictions, allergies and other pertinent medical information.
- iv) The host will also be given a detailed itinerary describing arrival and departure information, a list of meals that will be required, transportation arrangements and a cell phone number for the supervising teacher/coach.
- v) A list of phone numbers for all of the billeting families, including the names of the visitors will be available. In case of an emergency, hosts will be given the name and phone number of a representative from the visiting school to contact at night.
- vi) The supervising teacher/coach will have an ongoing dialogue with all billeted students to ensure that the billeting is progressing in a satisfactory manner.

 I HAVE READ AND AGREED TO THE EXPECTATIONS LISTED ABOVE.

 (Athletic Director, Host School)

Date: _____

 (Signature of host parent)

Date: _____

 (Signature of parent of visiting child)

Date: _____