

# CAIS ▶ HEADS & CHAIRS CONFERENCE

OCTOBER 18 & 19, 2020  
11:00 AM - 5:00 PM ET

\* Virtual Format

TRANSCENDING 2020: RECOVERING & REINVENTING



## CALL FOR PROPOSALS CAIS Heads & Chairs Conference

### ABOUT THE CONFERENCE

**Conference dates:** October 18 & 19, 2020 - 11:00 a.m. – 5:00 p.m. ET (on both days)

**Location:** The conference has moved to a virtual venue to ensure that attendees and presenters can participate safely.

**Theme:** Transcending 2020: Recovering & Reinventing

**Innovation Breakout Session Date and Time:** Sunday, October 18, 2020 – 1:15 – 2:15 p.m.

**Innovation Breakout Session Format:** Presenters will be allocated 20 minutes: 10-15 minutes to speak on their topic and the remaining time for questions. Attendees will shift from breakout room to breakout room every 20 minutes so the speaker will repeat the presentation three times.

### *Transcending 2020: Recovering & Reinventing*

2020 has been a year of unprecedented disruption and systemic change for independent schools. How can we use the lessons learned during this pandemic to better position our schools for the future? We are inviting schools to bring their innovations conceived during the COVID-19 crisis to the conference! Schools are invited to submit engaging proposals that highlight systemic innovations to enhance the learning of CAIS Heads of School. We would urge each school to submit at least one proposal that would highlight interesting work currently happening in your school. Please consider innovations emanating from your academic programming, the operations realm, or a combination of both.

### **Audience for Innovation Breakout Sessions**

Heads of School

# PROPOSAL PROCESS

## **Innovation Breakout Sessions**

The goal of the Innovation Breakout Sessions is to articulate your COVID-inspired innovation in a quick, insightful, and clear manner. These concise and efficient talks are intended to grab the attention of the audience and convey essential information focusing on key learning and takeaways. Those who are interested in talking further may choose to follow up after the conference.

The Innovation Breakout Sessions will be held in concurrent breakout rooms. Each presenter will be assigned to a virtual room. Presenters will be allocated 20 minutes: 10-15 minutes to speak on their topic and the remaining time for questions.

Attendees will shift from breakout room to breakout room every 20 minutes so the speaker will repeat the presentation three times. Submissions will be limited to two speakers per Innovation Breakout Session.

## **Audio-Visual**

Speakers are required to have a functioning microphone and webcam. Dry-run tests will be scheduled leading up to the Conference.

## **Evaluation of Proposals**

All proposals will be evaluated according to each of the following categories:

- Appropriateness and significance of the innovative idea having a system-level relevance to the audience
- Manner of presentation (indicative of a clear and well-organized presentation)
- Clarity of objectives and intended take-aways for the attendees

## **Submission Deadline**

Wednesday, September 23, 2020. Applicants will be notified of their acceptance the week of September 28<sup>th</sup>, 2020.

## **SUBMIT YOUR PROPOSAL**

We thank all those that submit a proposal.

Questions? Please contact me at [sbyck@cais.ca](mailto:sbyck@cais.ca).