



October 20, 2008

Dear Head of School and National Tracking Project Coordinator,

The NTP project is in its third year and over 40 schools are now actively collecting important student transcript information and using it for school improvement purposes. We would like to take this opportunity to ask that you submit your School Data Information by November 15, 2008.

We are also writing to inform you of the change in leadership for the National Tracking Project (NTP). Donna Alexander accepted the coordinator position two years ago, when there were only ten to fifteen schools in the project. Under her leadership, an additional 26 schools have signed on to collect student transcript data. In this role, Donna presented at many conferences, led Training Sessions, and actively supported all of the schools in the project. Donna has taken on the Headship at Balmoral Hall, and we know you will join us in congratulating her on this position.

We will still enjoy Donna's expertise, professionalism and enthusiasm, however, as she has agreed to take on the role as Chair of the NTP Advisory Council and will continue to provide support for the next phase of the project. She will also co-present the NTP at the NAIS Conference in Chicago in February.

We are pleased to announce that Kim Tulloch, Director of University Advising at Lower Canada College in Montreal, will take on the role of Coordinator. Kim has been the School Coordinator at LCC and initiated and lead an information session for all Quebec independent schools to introduce the NTP. In the fall of 2006, Kim was part of the first Advisory Council meeting. We are looking forward to her leadership and collaboration. Kim will take over the NTP email address effectively immediately, so please continue to use the same email address ([ntp@cais.ca](mailto:ntp@cais.ca)). Kim's bio follows.

Best of luck with the collection and analysis of transcripts, and please do not hesitate to contact Kim or us with any questions or concerns.

Sincerely,

Jim Christopher

Anne-Marie Kee

Kim Tulloch

Kim graduated with a BA in Sociology from the University of Victoria in 1995 and has had a variety of jobs throughout university and after graduation. She was a housemother in residence at St. Margaret's School for Girls in Victoria and Special Student Assistant, working with kids with communication disorders/autism for the Greater Victoria School Board; at Abu Dhabi International School in the United Arab Emirates, she was a PE teacher; Student Advisor responsible for students' university applications, academic guidance, and standardized testing; as well as the Athletics Director & Coordinator of all extra-curricular activities & field trips for the entire school. She returned to Canada in July 2004 and accepted a position with Lower Canada College as the Director of University Advising. She is four courses away from completing an MA in Culture & Values in Education at McGill University's Department of Integrated Studies in Education. In August, 2008, she got married.